Application for Appointment of an Adjudicator

Higher Degree by Research Students

Curtin University

To be completed by the Chair of the Thesis Committee

Privacy Statement: At Curtin University of Technology, the privacy of our students, staff and the people we deal with is very important to us. Much of the information that the University collects in order to provide the services that it does is "personal information". For details of how the University will use, disclose and protect your personal information please refer to http://global.curtin.edu.au/legal/privacy.cfm.

Part 1: Student Details

Student Number _____ Title ☐ Mr ☐ Ms ☐ Other _____

Surname / Family Name _____ Given Names _____

Address for Correspondence _____

Home Phone _____ Work Phone _____

Facsimile _____ Mobile _____

Email Address _____

Title of Course _____ Course Code _____

Enrolling Area _____ Faculty _____

Please indicate the recommendations of the Examiners (ie: A, B, C or D) and attach copies of all examination reports.

1. _____ 2. _____

Part 2: Adjudicator Details

Full name & title _____

Street address *(include dept. University, No. & street, suburb, postcode, country)* _____

Please note that because theses are delivered by courier, FULL street address details are required to ensure delivery.

Facsimile _____ *Include area codes* phone _____ *Include area codes* email _____

Highest Academic Qualification & Awarding Institution _____

Specific Reasons for Selection _____

Part 3: Summary and Justification

Please provide a brief summary outlining the reasons/justification for the appointment of an Adjudicator *(attach a separate letter if required). Refer to Section 13(e) of Rule 10: Degree of Doctor by Research and Rule 11: Degree of Master by Research' for information on the appointment of Adjudicators.*

Part 4: Confirmation and Signature

For nomination of an adjudicator it is confirmed that:

(i) the adjudicator has been nominated in accordance with Rule 10: Degree of Doctor by Research and Rule 11: Degree of Master by Research, Section 13(i);

(ii) all adjudicator details are correct; and

(iii) an informal approach has been made to the adjudicator who has agreed to examine the thesis.

Signature of Chairperson _____ **Date** _____

(Or appropriate alternate)

Please forward completed form to the appropriate Faculty Graduate Studies Committee.

Part 5: Faculty Confirmation — Faculty to Complete

- Please confirm that no nominated adjudicator has at any time been a member of the student's Thesis Committee or Interim Thesis Committee. ☐ Confirmed

Comments _____

Faculty Graduate Studies Committee decision: ☐ Approved ☐ Not approved Date _____

Please insert FGSC stamp and document number, or for executive approval, the date on which the decision will be ratified. In the case of an executive approval, a copy of the relevant page of the minutes ratifying the executive decision is to be sent to the Thesis Examinations Officer.

(i) FGSC Document No. _____ FGSC stamp:

OR (if by Executive Decision)

(ii) Date at which Executive Decision will be ratified _____

Please forward copy of application to the Thesis Examinations Officer