



Curtin University Standard Operating Procedure

ENTRY OF PERSONNEL INTO THE ANIMAL AREAS OF THE BUILDING 300 FACILITY

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REVIEWER	Reviewed Annually by Dr Beng Hooi Chua	Dr Tara Pike	Dr Tara Pike		

Aim/Purpose: To describe the procedure for personnel working with rodents to enter the animal facility.

Definitions:

SPF – Specific Pathogen Free

The facility is maintained as a conventional facility but with additional precautions i.e. autoclaving of equipment into the facility, use of SPF animals. Therefore there is no requirement to shower in. Personnel should be aware that if they have been into another facility or have come into contact with rodents, they should not enter our facility within a 48 hour period.

If personnel have rodents at home, please inform facility staff and entry to our facility is not possible.

Entry Procedure:

1. Personnel should enter the facility via the front entrance door into the entry corridor.
2. Personnel must wear full length pants and enclosed shoes to enter the facility.
3. Personnel should not have come into contact with other rodents outside of this facility 48 hours prior to entry into the facility.
4. Entry to the animal areas is via the changing room to the right of the entrance- room 106.



5. Once in this changing room- place all bags, coats etc in the lockers provided. Remove all outer garments and place these in the locker. Lockers may be locked with keys provided and the key taken into the unit if required.
6. Pass through the shower room and collect protective clothing on the opposite side
 - a. Place shoe covers over your shoes
 - b. Place a gown over your clothes. (Overalls are available but only worn if long pants cannot be worn for some reason or for outside workers)
 - c. Wash hands with antiseptic drying wash
 - d. Place a head cover over hair, and a beard cover if required.
 - e. Place a face mask on. It is advised that masks are worn to minimise the risk of development of lab animal allergy and if users are working with aerosolised infectious agents. If no animals are to be handled, the face mask can be left off but it is not advised.
7. Gloves must be worn for animal handling to protect the animal and to minimise the risk of development of lab animal allergy.
8. The facility can then be entered. The system is a one way system and there is no exit from this room back to the outside.

Exit procedure:

1. Personnel should exit the facility via the dirty corridor and field animal areas into the change out room- room 103.
2. Remove gloves first and dispose in the appropriate bin.
3. Masks, disposable shoe covers and hats should be discarded into the waste bin provided.
4. Take gown off carefully without ripping, and if it has not been in contact with infectious agents, place into the gown bin.
5. Hands should be washed before exiting the facility.
6. Clothes can be accessed from the opposite side of the lockers in the change out area.