

Guidelines for Supervisor Load Limits

Higher Degree by Research Students

When assessing a student's application for admission, the Enrolling Area must ensure that it is able to provide the necessary supervision and facilities required to support that student's proposed research program (see Essential Facilities for Higher Degree by Research Students). Each student is required to have a primary supervisor, who will be registered as Level 1 on the Register of Supervisors, plus at least one co- or associate supervisor.

It is important that when considering admission, Heads of Enrolling Area take into account the supervisory load of the staff member in terms of their workload allocation duties. For an academic staff member with teaching and administrative duties, a supervisory load of no more than 5 EFTSL is recommended. Where the academic has minimal teaching duties, then the load can be increased although it is recommended that the maximum load not exceed 10 EFTSL.

For Level 2 supervisors, the supervisory load should not exceed 5 EFTSL regardless of their workload allocation.

Depending on the discipline area and mode of supervision, a higher load can be assigned to a staff member who has a strong record of successful supervision and timely completions, on the recommendation of their Line Manager.