

Request for Extension of Time to Submit Application for Candidacy

Higher Degree by Research Students

Please read Part 4 "Rules" on Page 3 before completing this form.
If not completing this form electronically, please print clearly using black or dark blue pen.
The personal information collected on this form will be used by Curtin University for the sole purpose of providing requested and related services.
The full privacy statement is available at <http://rim.curtin.edu.au/privacy/>

Part 1: Student to complete this section

Student ID Number Title Mr Ms Other _____

If you are a Curtin Sarawak student, please also provide your Sarawak ID Number

Surname / Family Name Given Name

Postal Address

Course Title Course Code

Enrolling Area Faculty

Home Phone Work Phone

Mobile

Email Address

1. What is your study load? Part-time Full-time

2. Date of first enrolment:
(DD/MM/YY)

3. Are you in receipt of a postgraduate research scholarship? Yes No

4. Please nominate the period of extension: FROM TO
(DD/MM/YY) (DD/MM/YY)

State reasons for extension

Signature of Student Date
(DD/MM/YY)

Please give this form to your Supervisor for completion of Part 2

Part 2: Supervisor and Head of Enrolling Area to complete this section

It is recommended that the **request for extension** to submit the Application for Candidacy be:

Approved Not approved

Comments

Signature of Supervisor

Date

(DD/MM/YY)

Signature of Head

(or appropriate alternate)

Date

(DD/MM/YY)

*Please forward completed form to the Graduate Research School
Email: GRS.CurrentStudents@curtin.edu.au*

Part 3: Graduate Research School to complete this section

Faculty Graduate Studies Committee decision:

Approved Not approved

FGSC Meeting Date:

Date

(DD/MM/YY)

Comments

Signature of GSO

Date

(DD/MM/YY)

Please only submit pages 1 and 2 of this form. The information below is for your reference only.

Part 4: Rules

1. Extracts from Section 6, Application for Candidacy; of Rule 10: Degree of Doctor by Research:
 - (a) Doctor of Philosophy candidates with Provisional Candidature shall apply for Candidacy on the prescribed form to the Faculty Graduate Studies Committee not later than six months of equivalent full-time study after initial enrolment. Extension of time may be approved by the Faculty Graduate Studies Committee. The application for extension form shall include the Supervisor's recommendation, endorsed by the Head of Enrolling Area.
 - (b) Candidates enrolled in a research doctoral program (eg, Doctor of Science Education [ScEdD] Doctor of Public Health [DrPH], etc.) with a prescribed coursework component with Provisional Candidature shall apply for Candidacy on the prescribed form to the Faculty Graduate Studies Committee not later than six months of equivalent full-time study following successful completion of the assessed course work component to the satisfaction of the Thesis committee.
 - (c) Failure to apply for Candidacy within the prescribed time limits may result in the candidate's enrolment status being changed to "Conditional" by the Faculty Graduate Studies Committee. Should Candidacy not be approved within a further period prescribed by the Faculty Graduate Studies Committee, the Faculty Graduate Studies Committee may recommend to the University Graduate Studies Committee that the candidate's enrolment be "Terminated".

2. Extracts from Section 6, Application for Candidacy; of Rule 11: Degree of Master by Research:
 - (a) Master's (by Research) candidates with Provisional Candidature shall apply for Candidacy on the prescribed form to the Faculty Graduate Studies Committee not later than three months of equivalent full-time study after initial enrolment. Extension of time may be approved by the Faculty Graduate Studies Committee. The application for extension form shall include the Supervisor's recommendation, endorsed by the Head of Enrolling Area.
 - (b) Candidates enrolled in a research Master's program with a prescribed coursework component with Provisional Candidature shall apply for Candidacy on the prescribed form to the Faculty Graduate Studies Committee not later than three months of equivalent full-time study following successful completion of the assessed course work component to the satisfaction of the Thesis committee.
 - (c) Failure to apply for Candidacy within the prescribed time limits may result in the candidate's enrolment status being changed to "Conditional" by the Faculty Graduate Studies Committee. Should Candidacy not be approved within a further period prescribed by the Faculty Graduate Studies Committee, the Faculty Graduate Studies Committee may recommend to the University Graduate Studies Committee that the candidate's enrolment be "Terminated".